## POLICY / PROCEDURE



# 1.7 Uniform Policy Version 2

#### 1. INTRODUCTION

RDA Carine wants our members to be satisfied with the products and services they receive from us and as such we test and source only quality products for branding with the RDA Carine logo in accordance to the Branding Guidelines. RDA Carine provides a wide range of embroidered uniforms as part of our promotion and fundraising strategies. We aim to provide a variety of different items and make every effort to supply measurements and images of products to assist in choosing correct sizes and colours.

#### 2. IDENTIFIABLE UNIFORMS

Our uniforms are intended to identify personnel within the organization;

- ✓ Head Coach / Coach / Coaches in Training / Office Staff
- ✓ Volunteers
- ✓ Riders

#### 3. SUNSMART CHOICES

Items of uniforms will be selected in accordance of SunSmart options <a href="https://www.sunsmart.com.au/protect-your-skin/slip-on-clothing">https://www.sunsmart.com.au/protect-your-skin/slip-on-clothing</a>

#### 4. UNIFORMS COSTS

RDA Carine will heavily subsidise or offer at no cost the following branded items;

- √ Head Coach / Coach / Coaches in Training
  - Shirt \$25.00
  - Hat NIL
- ✓ Volunteers
  - Shirt \$25.00
  - Hat NIL
- ✓ Riders
  - Polo shirt \$25.00
  - Hat \$10.00

#### 5. CUSTOMISED PRODUCTS

NO personnel are to use the RDA Carine logo or trademark without permission. The RDA Carine logo is not to be represented in anything other than RDA Carine branding and marketing in accordance to the Branding Guideline and values and mission of the Organisation. The RDA Carine logo is not to be compromised or represented on any uniforms item other than approved garments.

### 6. RESIGNING VOLUNTEERS

Any volunteers resigning or dismissed from the organization will be requested to return any RDA Carine branded uniforms.

Draft Date Endorsed: Version 2: 07/06/2023 Review Date: April 2024